

Condition of Property Checklist

Instructions: Tenant(s) complete(s) this checklist with three days of moving in and tenant(s) and landlord review property and completed checklist together and mutually agree on the condition of the property upon move-in by signing this form. Each party shall keep a copy of signed checklist. Tenant(s) and landlord uses the move-in checklist during the pre-move out inspection and again when determining if any of the tenant's deposit will be retained for cleaning or repairs after move-out. BE SPECIFIC and DETAILED when filling out the checklist.

Property Address _____

Tenant Name (Print) _____

Landlord Name (Print) _____

Tenant Name (Print) _____

Landlord Address _____

Tenant Name (Print) _____

ITEM	CONDITION ON ARRIVAL	CONDITION ON DEPARTURE
Living Room		
Floor & Floor Covering		
Walls & Ceiling		
Door(s)		
Door Lock(s) & Hardware		
Lighting Fixture(s)		
Window(s) & Screen(s)		
Window Covering(s)		
Smoke Detector		
Other		
Kitchen		
Floor & Floor Covering(s)		
Walls & Ceiling		
Door(s)		
Door Lock(s) & Hardware		
Lighting Fixture(s)		
Window(s) & Screen(s)		
Window Covering(s)		
Cabinets		
Counters		
Stove/Oven/Range Hood		
Refrigerator		
Sink & Plumbing		
Smoke Detector		
Other		

ITEM	CONDITION ON ARRIVAL	CONDITION ON DEPARTURE
Dining Room		
Floor & Floor Covering		
Walls & Ceiling		
Lighting Fixture(s)		
Window(s) & Screen(s)		
Window Covering(s)		
Other		
Bathroom		
Floor & Floor Covering(s)		
Walls & Ceiling		
Counters & Surfaces		
Lighting Fixture(s)		
Window(s) & Screen(s)		
Window Covering(s)		
Sink & Plumbing		
Bathtub & Shower		
Toilet		
Door(s)		
Door Lock(s) & Hardware		
Other		
Bedroom		
Floor & Floor Covering		
Walls & Ceiling		
Closet(s), incl. Doors & Tracks		
Door(s)		
Door Lock(s) & Hardware		
Lighting Fixture(s)		
Window(s) & Screen(s)		
Window Covering(s)		
Smoke Detector		
Other		

ITEM	CONDITION ON ARRIVAL	CONDITION ON DEPARTURE
Other		
Heating System		
Air Conditioning		
Stair(s)		
Hallway(s)		
Lawn(s) & Garden(s)		
Patio		
Parking Area(s)		
Other		
Other		
Other		
# of Keys Received		

Tenants acknowledge that all smoke detectors and fire extinguishers were tested in their presence and found to be in working order, and that the testing procedure was explained to them. Tenants agree to test all detectors at least once a month and to report any problems to the Landlord in writing. Tenants agree to replace all smoke detector batteries as necessary.

Comments: _____

MOVE-IN INSPECTION DATE: _____

MOVE-OUT INSPECTION DATE: _____

LANDLORD SIGNATURE

LANDLORD SIGNATURE

Tenant Name (Print)

Tenant Name (Print)

Tenant Name (Print)

Tenant Name (Print)

Tenant Name (Print)

Tenant Name (Print)